Policy Letter 2-14
Route Endorsement Examinations

May 13, 2014

From: Brian J. Downey, Administrator

To: Maine Pilotage Commission

1. Purpose: This outlines the Maine Pilotage Commission's policy regarding Route Endorsement Examinations.

2. Discussion: In accordance with Part A, Section 1.k of the Rules of the Maine Pilotage Commission, each pilot candidate is required to complete a written examination detailing the applicant's knowledge of the local area for each specific endorsed area to be piloted. The Pilot Administrator shall periodically review the route examinations to ensure currency and accuracy of content. The Pilot Administrator may request the assistance of active pilots or Commission members to verify the accuracy of examinations. Minimally, examinations should be verified (and updated if necessary) before proctoring an examination.

3. Routes: Below are the various routes which the Maine Pilotage Commission issues endorsements and requires examinations.

Kennebec River	Frenchman Bay
Penobscot Bay	Quoddy-Eastport Area
Penobscot River	Sheepscot River
Ft. Point to Bucksport	Blue Hill Bay
Penobscot River	Eastern Way/Somes Sound
Bucksport to Bangor	Boothbay Harbor

4. Policy: Examinations will be scheduled at least 30 days in advance. Examinations will be closed book requiring the pilot to furnish all information based on their memorized knowledge of the pilotage route. Examinations will be proctored by the Pilot Administrator at a suitable room in the Maine DOT building in Augusta. The applicant will be allotted two uninterrupted hours to complete the examination.   The passing score for all pilotage examinations is 90%. Scores will be furnished to applicants within 72 hours of completing the examination. In the event of a score below 90% a re-examination may be scheduled not sooner than 30 days following the preceding examination.

Sincerely,

Brian J. Downey Jr.
Maine Pilotage Commission
Administrator